



# ADITYA COLLEGE OF PHARMACY

(Affiliated to JNTUK, Approved by AICTE)



(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, E.G.Dt, Ph.9949876664, 08852-200005)

Website: [www.acop.edu.in](http://www.acop.edu.in), Email: [office@acop.edu.in](mailto:office@acop.edu.in)

## MINUTES OF MEETING

(2021-2022)

Date: 05-07-2021 Time: 1:00 P.M

Venue: IQAC room

The following members attended the meeting

S.No	Member	Name of the person	Designation
1.	Chairperson	Dr. K .Ravi shankar	Professor, Principal
2.	IQAC coordinator	Mr.K.Venkateswarlu	Associate Professor
3.	Senior administrative officer	Mrs.K.Vedavati	Administrative officer
4.	Member from staff	Mrs.N.Divya	Associate Professor
5.	Member from staff	Dr.K.Rama krishna	Associate Professor
6.	Member from staff	Mrs.B.N.B.Vaidehi	Associate Professor
7.	Member from staff	Mrs.P.Vineela	Assistant Professor
8.	Member from staff	Mr.Amit kumar	Associate Professor
9.	Member from student	B.Sudheer	B.pharmacy

*K. Venkateswarlu*

*K. Vedavati*

*N. Divya*

*P. Vineela*

*Amit Kumar*

*K. Venkateswarlu*

*B. Sudheer*

*B. Sudheer*

**Agenda:**

1. Implementing of Covid protocols in college premises and laboratories
2. Teaching faculty should applied for membership in professional bodies
3. Follow theory and practical timings strictly
4. Management has initiated ISO certification.

Total minutes: 45

**Resolutions:**

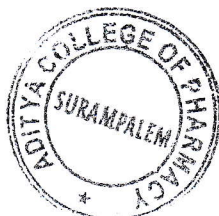
1. Requested the teaching faculty and admin staff to monitor Covid protocols
  - a) Sanitisor stand is installed, all need to sanitise
  - b) Every day evening, all the classrooms and laboratories need to be sanitised
  - c) Thermal scanning is must.
2. Teaching faculty are requested to obtain membership atleast in one professional body.
3. Principal strictly conveyed to all the teaching faculty to implement and follow strict timings with reference to theory and practical sessions.
4. AQC middle east LLC delegation visited aditya college of pharmacy. They assessed and confirmed ISO certification (9001:2015) in quality management system.

*K. Venkateswara*  
IQAC COORDINATOR

CO-ORDINATOR  
Internal Quality Assurance Cell  
Aditya College of Pharmacy  
SURAMPALEM-533 437

*S. Manjuna*  
PRINCIPAL

PRINCIPAL  
Aditya College of Pharmacy  
SURAMPALEM-533 437





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## MINUTES OF MEETING

(2021-2022)

Date: 31-01-2022 Time: 1:00 P.M

Venue: IQAC room

The following members attended the meeting

S.No	Member	Name of the person	Designation
1.	Chairperson	Dr. K .Ravi shankar	Professor, Principal
2.	IQAC coordinator	Mr.K.Venkateswarlu	Associate Professor
3.	Senior administrative officer	Mrs.K.Vedavati	Administrative officer
4.	Member from staff	Mrs.N.Divya	Associate Professor
5.	Member from staff	Dr.K.Rama krishna	Associate Professor
6.	Member from staff	Mrs.B.N.B.Vaidehi	Associate Professor
7.	Member from staff	Mr.Amit kumar	Associate Professor
8.	Member from student	B.Sudheer	B.pharmacy

K. Vedavati

N. Divya

B. Sudheer

Dr. K. Ravi Shankar

K. Venkateswarlu

Amit Kumar

B. Sudheer

**Agenda:**

1. To conduct a collaborative programme for raising awareness in selecting top scopus journals and creating ethics to avoid malpractices.
2. Discussion with ethics committee to conduct the programme
3. Course feedback from students

Total minutes: 45

**Resolutions:**

1. IQAC suggested and discussed with ethics committee to conduct a collaborative programme that raise awareness of the importance in selecting top scopus journals and avoiding malpractices and plagairism. Dr.K.V.S.R.Murthy,Dean of R&D department from Aditya engineering college shared his knowledge with the staff of Aditya college of pharmacy. Young faculty who were eager to write academic papers acquired knowledge and learn about ethics.
2. Course feedback was taken and processed for further improvements.

*K. Venkateswari*  
IQAC COORDINATOR

COORDINATOR  
Internal Quality Assurance Cell  
Aditya College of Pharmacy  
SURAMPALEM-533 437

*Pravin Chandra*  
PRINCIPAL

PRINCIPAL  
Aditya College of Pharmacy  
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